

HEALTH AND SAFETY PROCEDURES ALARP General RA Form

Area Ref No: 6

Management of Health and Safety at Work Regulations

ALARP RISK ASSESSMENT

Covid 19

Task/Situation	Site:	Factory B	Completed By	Date
	Location:		K . Hallam	06/05/2020

Low risk cooking and Chargrill Factory A

Key: * E=Engineers; H=Hygiene; P=Productions; ; A=Admin; DR= Drivers; D=Despatch; C=Contractors; V=Visitors; GI=Goods In.

Key: # Score: ,5; 5-15; 16-25 or 25+

✓ 1. HAZARD IDENTIFIED		Ref	Ref Ri		ef Risk S		<u> </u>	H/M/L	DESCRIPTION OF HAZARD	Persons Affected	Number Affected #
Ľ	1. HAZARD IDENTIFIED		Т	L	R	II/ IVI/ L	DESCRIPTION OF HAZARD	*			
>	2 Metre distancing	1	1	2	2		Having to work opposite each other while mixing and racking up product ready for	Р	7		
>	Face to Face working	2	2	1	2		communicating with others in department	Р	7		
~	cross over with other personell	3	2	3	6		Moving products around the department , Mixing and racking up produduct.	Р	7		
	entering other areas										
~	Rest periods	4	1	3	3		Not practising the 2 metre distanc advice	Р	7		
~	Shared equipment	5	1	3	3		Multiple users of same equipment	Р	15		
~	Shared facilities in comunal offices	6	1	3	3		Multiple users of welfare facilities equipment, Venders, microwaves	H,P,D,G,I,	20		
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(Highest Risk Score Found)

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LIKELIHOOD					3. RELEVANT SPECIFIC ASSESSMENTS					
2. 1	RISK	ASSESSMENT MATRIX	1	2	3	4	Regulations	Required Y/N	Completed Y/N	Reference No
			Negligible	Remote	Possible	Probable		N		
	1	occasional	1	2	3	4	CoSHH Manual Handling	N		
	2	often	2	4	6	8	Display Screen Equipment	N		
_							Noise At Work	N		
i	3	More than 15 mins	3	6	9	12	Machine Safety (PUWER)	N		
M	4		4	8	12	16	Young Persons	N		
E							Expectant/Nursing Mothers	N		
			K	ey			Dangerous Substances and Explosive Atmospheres	N		
		1 - 2 Lov	_	_	3 - 16 High		Attinospheres	l		
							ALARP Assessment Completed By:	Signed		Date
1	The Risk Assessment must only be undertaken by an ALARP trained			K . Hallam			06/05/2020			
	Risk Assessor			Reviewed By Functional Manager Review	ved By H&S Manag	ger Rev	riewed By Site Manager			
		Overall R	lisk Rati	ng		6	Date: Date:		Date:	

What more can I do to reduce the risk to ALARP?
Why have I not done it



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4. RISK EVALUATION

Hazard Ref No	Existing Controls	Adequate?	Y/N
1	Area has enough space to allow 2 meter seperation. While mixing and racking up	Υ	
2	Reduction in staff and orders but still regular cross over with other staff in same department Limited time communicating.	N	
3	Reduction in staff and orders but still regular cross over with other staff in same department Limited time communicating.	N	
4	Rest areas set up with 2 metre seperation, restricted numbers to access toilet facilities. External area can also be used	Υ	
5	Deep clean every night, clean before use and cleaning during shift training in new procedures	Υ	
6	Deep clean every night, clean before use and cleaning during shift training in new procedures	Υ	

5. ACTIONS ARISING FROM RISK ASSESSMENT REFERENCE NO: Covid 19

Hazard			Person(s)		
Ref No:	Risk H/M/L	Action Required	Responsible	Target Da	e Date Completed